

**EAST TROY COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting Minutes – February 25, 2019**

The East Troy Community School District Board met in regular session on February 25, 2019. The meeting was called to order by President Ted Zess at 6:02 p.m followed by the Pledge of Allegiance. Board members also present were Tony Barrett, Dawn Buchholtz, Jessica Fuchs, and Steve Lambrechts. Also present were Dr. Christopher Hibner, Kathy Zwirgzdas, administrators/supervisors, reporter, and four guests. Ted Zess read the open meeting statement indicating that the meeting is open to the public as required by state statute and that notice of the meeting had been sent to the media and/or posted.

IV. APPROVAL OF AGENDA AS POSTED

A motion was made by Dawn Buchholtz and seconded by Jessica Fuchs for the approval of the agenda as posted. Motion carried unanimously.

V. APPROVAL OF MINUTES

A motion was made by Dawn Buchholtz and seconded by Steve Lambrechts to approve the minutes of the January 14, 2019 regular board meeting. Motion carried unanimously.

VI. PUBLIC PARTICIPATION PER BOARD POLICY

Theresa Barrett spoke a concern about bullying and being able to involve/share generalities with community so they can understand the school is taking all bullying seriously.

VII. FINANCIAL REPORT

Jessica Fuchs made a motion to approve December 2018 payments in the amount of \$1,733,693.05 and receipts in the amount of \$1,508,905.62 as reflected on the financial statements. Dawn Buchholtz seconded the motion, and the motion carried unanimously. Jessica Fuchs made a motion to approve January 2019 payments in the amount of \$1,622,324.91 and receipts in the amount of \$6,933,094.31 as reflected on the financial statements. Dawn Buchholtz seconded the motion, and the motion carried unanimously.

VIII. DISCUSSION/ACTION ITEMS

- A. Approval of donation(s): Dawn Buchholtz made a motion to approve the three donations presented this evening: Mobil, Women’s Club of East Troy, and Rust-Oleum. Jessica Fuchs seconded the motion. Motion carried unanimously.
- B. Ad hoc committee structure proposal: Ted Zess made a motion to approve the ad hoc committee process as presented. Dawn Buchholtz seconded the motion. Motion carried unanimously.
- C. Approval of overnight field trip request: Dawn Buchholtz made a motion to approved the National Art Honor Society trip. Jessica Fuchs seconded the motion. Motion carried unanimously.
- D. Summer school 2019 offerings: Dawn Buchholtz made a motion to approved the summer school offerings. Tony Barrett seconded the motion. Motion carried unanimously.
- E. Policy 870 – Public complaints: Dawn Buchholtz made a motion to approve the policy, with the first sentence reworked. Ted Zess seconded the motion. Motion carried unanimously.
- F. HSED diploma procedures: Ted Zess made a motion to approve the HSED procedures for adults through East Troy High School. Dawn Buchholtz seconded the motion, and the motion carried.
- G. Update regarding safety drills: A drill checklist was provided to the Board.
- H. Review of previous early graduation request: Moved to executive session.
- I. Preliminary staff employment – from time to time, the board needs to adjourn to executive session to address specific personnel regarding budgetary implications for future years: Moved to executive session.
- J. Professional staff employment – contract renewal/nonrenewal: Moved to executive session.
- K. Discussion and action, if appropriate, related to leave of absence request(s): Moved to executive session.
- L. Revisit request of homeowner for board consideration regarding lot line near past site of Chester Byrnes: Tabled.
- M. Evaluation of District Administrator: Moved to executive session.

IX. ADMINISTRATIVE REPORTS

- A. District Administrator Report:
 - i. The power of “not yet”
 - ii. Assessment and grading practices
- B. Business Manager Report:
 - i. 2nd Friday in January count
 - ii. School calendar update related to instructional minutes

- C. Director of Teaching and Continuous Improvement of Student Learning Report: None
- D. Director of Special Education and Pupil Service: The Middle School is hosting a session presented by Patric Mattek about fear and anxiety next week Monday at 6:00.
- E. Student Representative Report: None
- F. School Board President's Report: None

X. POLICY REVIEW AND DEVELOPMENT

- A. Policy (number to be assigned) – East Troy Community School District: Activities/Clubs – 1st reading
- B. Policy 330 Curriculum Adoption and Revision – 1st Reading

XI. COMMUNICATIONS/ANNOUNCEMENTS

On March 1st from 11-1 hosting a NASA Hunch program showcase at the High School. 2019 solo and ensemble Feb 9th – congratulations on all of the accomplishments.

XII. BOARD OF EDUCATION – FUTURE ITEMS

Tony Barrett asked about the annual bullying report and when it is shared. Kate Harder (Dir of Pupil Services) stated it is in the summer each year. He asked if it is possible to get more updates or have the principals report on how it is going. He mentioned that it is a common question from the community and wondered how we can address the question more. Dr. Hibner encouraged communication more of the question, and Kate relayed the posting of anonymous questions and bullying on the reporting website link.

XIII. ADJOURN TO EXECUTIVE SESSION –

A motion was made by Dawn Buchholtz and seconded by Steve Lambrechts, to adjourn to executive session for the review of previous early graduation request, preliminary staffing proposals, professional staff employment – contract renewal/nonrenewal, leave of absence request(s), and District Administrator evaluation as provided under 19.85(1)(b), 19.85(1)(c) 19.85(1)(e) and 118.125. Roll call vote – Steve Lambrechts – yes, Tony Barrett – yes, and Jessica Fuchs – yes, Dawn Buchholtz – yes, and Ted Zess – yes. Motion carried unanimously.

XIV. RECONVENE TO OPEN SESSION –

A motion was made by Dawn Buchholtz and seconded by Steve Lambrechts to reconvene to open session at 9:32 p.m. Motion carried unanimously. Ted Zess made a motion to approve the leaves

of absences as discussed in the closed session. Dawn Buchholtz seconded the motion. Motion carried unanimously.

XV. ADJOURNMENT

A motion was made by Ted Zess and seconded by Dawn Buchholtz to adjourn. Motion carried unanimously. Meeting adjourned at 9:33 p.m.

Respectfully submitted,

Steve Lambrechts